

LAPORAN CUTI SABATIKAL *Sabbatical Leave Report*

Dilengkapkan selepas Tamat Cuti Sabatikal *Filled in after completing Sabbatical Leave*

BAHAGIAN A - MAKLUMAT STAF <i>Staff Details</i>					
Nama <i>Name</i>					
Jawatan <i>Designation</i>				Gred Jawatan <i>Grade</i>	
Nombor Staf <i>Staff Numbers</i>			No. Kad. Pengenalan <i>Identification Card Number</i>		
Fakulti <i>Faculty</i>					
BAHAGIAN B - MAKLUMAT CUTI SABATIKAL <i>Sabbatical Leave Details</i>					
Tempoh <i>Duration</i>	Dari <i>From</i>		Hingga <i>To</i>	(_____)	Bulan <i>Month</i>
Tempat <i>Place</i>					
Tujuan/ Objektif <i>Purposes/ Objectives</i>	<input type="checkbox"/> Penyelidikan <i>Research</i> <input type="checkbox"/> Penulisan Buku Ilmiah <i>Writing Academic Books</i> <input type="checkbox"/> Lain-lain (Nyatakan) : _____ _____				
Tajuk Penyelidikan/ Penulisan <i>Title of Research/ Writing</i>					
Maklumat Penyelia <i>Supervisor(s)'s Details</i>	Nama <i>Name</i>				
	Jawatan <i>Designation</i>				
	Telefon Bimbit <i>Mobile Phone</i>				
Terangkan dengan jelas kerja-kerja penyelidikan & pengajaran semasa di universiti/ institusi tersebut <i>Explain clearly the research & teaching work at the university/ institution</i>					



Impak Dijangka <i>Expected Impact</i>	
Penerbitan <i>Publication</i>	
Sejauh manakah Cuti Sabatikal membantu meningkatkan pembelajaran pelajar/ penyelidikan? <i>How did the Sabbatical Leave help to improve student learning/ research?</i>	
Sejauh manakah perbezaan di antara cadangan penyelidikan asal dan sebenar? <i>How far did the original research proposal differ from the actual research done?</i>	
Nyatakan rancangan/ kegiatan susulan selepas Cuti Sabatikal dijalani: (contoh: menerbitkan hasil kajian/ buku, dll) <i>Explain the immediate plan or activity after returning from the Sabbatical Leave (for example : getting the work published etc.)</i>	

BAHAGIAN C - PERAKUAN STAF *Staff Declaration*

Saya / _____ mengesahkan bahawa maklumat dan dokumen yang disertakan adalah benar *declare that all the information and documents submitted are correct.*

Tarikh : _____
Date

Tandatangan : _____
Signature



BAHAGIAN D - ULASAN DEKAN *Remark by the Dean's*

Ulasan terhadap hasil program Cuti Sabatikal. *Remark on the result of the Sabbatical Leave:*

Tarikh : _____
Date

Tandatangan/ Cop Rasmi : _____
Signature/ Official Stamp

BAHAGIAN E - ULASAN TNC (A & A) *Remark by TNC (A & A)*

Ulasan terhadap hasil program Cuti Sabatikal *Remark on the result of the Sabbatical Leave:*

Tarikh : _____
Date

Tandatangan/ Cop Rasmi : _____
Signature/ Official Stamp

BAHAGIAN F - KEGUNAAN SEKSYEN CUTI BELAJAR *Use of Study Leave Section*

Tarikh : _____
Date

Tandatangan/ Cop Rasmi : _____
Signature/ Official Stamp